

MERRY MOMENTS



2010-2011

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WELCOME

Welcome to Merry Moments preschool. The parent handbook contains important information to help you and your child understand the expectations and philosophies of our programs.

TEACHING PHILOSOPHY

Our goal is to provide for the intellectual, emotional, physical, and social development of our students through hands-on, creative play. Through a variety of learning areas children will explore art, music, language and math. Fine motor skills are developed by the use of puzzles, beads, and crayon activities. Gross motor skills are promoted by the use of playground equipment, parachute and balls.

DISCIPLINE POLICY

Webster's defines discipline as "the training of the mind and character." We believe in guiding children's behavior consistently by focusing their attention on the problem or task, using explanation and instruction. Problem-solving is encouraged and reasoning is used so that children will begin to see logical consequences of their actions.

Occasionally children will experience the temporary loss of a privilege or activity as a consequence of their misbehavior. Our school is designed so that few "no's" are necessary. Our goal is to provide opportunities for children to become independent, responsible and self-controlled in a variety of settings. Our intent is to establish an atmosphere of respect between children and teachers as well as respect for the environment including equipment, materials and property of others.

TWO DAY CLASS

The two-day class is for children who have turned 3 years old before August 1 of the school session. Each child must be toilet trained. The two-day class is designed to teach children to work and play in a group situation. Activities will include art, songs, story time, fine motor skills and gross motor skills. Basic introduction of shapes, colors, alphabet and numbers will provide a good foundation to build from.

THREE DAY CLASS

The three-day class is for children who have turned 4 years old before August 1 of the school session. This class will expand on all of the skill areas taught in the two-day class and prepare the children for kindergarten. Activities will include learning to write name, letters and numbers, recognition of alphabet, early phonics, numbers and shapes.

REGISTRATION FEE

A non-refundable \$60.00 registration fee will be charged upon completion of an application for enrollment.

TUITION

Tuition fees are due the 1st of each month. You may walk in your payment or send it by mail. Checks paid after the 15th of each month will be subject to an additional late fee of \$15.00.

Tuesday, Thursday class - \$100.00/month

Monday, Wednesday, Friday class - \$125.00/month

ARRIVAL AND DEPARTURE

A parent or authorized person must sign your child in and out each day. The church would like us to use the entrance marked Life Center. You will receive a family code to use for safety purposes. Arrival time is 9:00 a.m. and departure is noon.

A SAMPLE DAILY SCHEDULE

9:00-9:30	Free play, individual attention
9:30-10:00	Clean up, calendar, show and tell, plan for the day, music
10:00-10:30	Work time
10:30-10:45	Snack
10:45-11:00	Story time
11:00-11:30	Gross motor play (outside or gym)
11:30-11:45	Handwriting
11:45-12:00	Pack bags, Dismissal

FIELD TRIPS

(tentative – due to actual scheduling and weather)

Allredge Apple Orchard
Coterie Theatre
Nelson Atkins Museum
Theatre For Young America
Paul Mesner Puppets
Deanna Rose Farmstead

Times and dates of field trips will be included on the monthly calendar that we will issue the first week of each month. We like to have all the parents be a part of these events so please make every effort to attend these functions with your child.

SNACK AND DRINK

The parents will provide snacks on an alternating calendar, which will be sent home each month. On your assigned day you will need to bring a nutritional snack and a gallon of drink or juice boxes. Cups and napkins will be provided.

CALENDAR

We will follow the Park Hill School District elementary school calendar for vacation and holidays. We will be closed on inclement weather days. Listen to your radio or television stations for school closings. You may also check the website www.parkhill.k12.mo.us for school closing information.

PRESCHOOL PHONE NUMBER

If you need to contact the preschool teachers, call 505-7801.

CLOTHING

If necessary, you may keep an extra set of clothing in your child's backpack. Clothing should be marked with the child's name.

BIRTHDAYS

Your child's birthday is recognized at school on the day closest to his/her class time. It is a "special day" for them. They will receive a crown, and bring snack. Please note that we can not hand out birthday invitation in the classroom unless all students are invited.

IMMUNIZATIONS

We are required by the state to have a copy of your child's current immunization record on file. We do have to send in a report every year as to the number of immunizations for each child.

MONTHLY PARTIES

The children will have a "holiday" party almost every month. Making a special occasion out of the holidays helps the children better understand the significance of the day. We will have parents sign up at the Fall Open House to be a party host. We will work with the host to plan the party and provide a sign up sheet for supplies and helpers.

SCHOOL PICTURES

Individual and group school pictures will be taken in the fall so that we can get them back before Christmas. If you have younger children at home, they are welcome to have their picture taken as well. We will also have graduation photos taken in the spring.

GRADING PERIODS

There will be two grading periods in the school year. At the end of each grading period, an evaluation will be sent home showing areas the child needs to work on or progress they have made from one period to the next. If you ever have a question or concern please feel free to call us at anytime and of course we will do the same.

SUPPLIES

The children will need to bring the following supplies to the fall open house or on their first day:

Paint shirt

1 box of Crayola washable markers

1 box of wet wipes

1 box of kleenex

1 can play-doh

1 box of 8 count Crayola crayons (jumbo size)

1 bottle Elmer's glue

1 glue stick

Two day class – one package of colored construction paper

Three day class – one package of large white construction paper (found at Hobby Lobby or Michaels)

All other supplies and craft materials will be provided with your registration fee.

School shirts can be ordered at the fall open house and will be distributed in September for our first field trip. We have a red sweatshirt and a yellow t-shirt with our logo and school name. We wear them on our field trips.